

Kaleidoscope – Minutes of Committee Meeting held on 18th Deember 2024

Present: Yvonne Ward, Rupert Feld, Sandra Derrick, Cheryl Guest, Lynne Walsh
Apologies: Catherine Docherty

1. Members:

- Continue to recruit for Alto and 1st Soprano

2. Music:

- California Dreamin' – **B/F in N Year**

3.Events:

Lichfield City Station singing Sat 7th December

- Choirmembers arrive at 1345, singing at 2pm for approx 1 hour
- Dress warmly, wear Xmas headbands (eg antlers) /hats.
- Using turquoise folders
- Parking for free on Westgate GP Practice car park, a few minutes walk away- access off Rotten Row/Deans Croft and use patients car park. Suggest allowing plenty of time for parking in case it's full!
- **Yvonne** to bring banner and music stand
- **Lynne** to check with Kathy about bringing tinsel for railing
- **Please see Kathy's email for information about arriving etc**

Christmas Concert Sat 14th December starting 7.30pm

- **Rupert** arranging printing of posters for choirmembers to cascade out
- **Choirmembers** to please cascade out on their social media
- **Lynne** has done online publicity, contacted Mind and Rosie Klich (hoping to attend)
- **Yvonne** is organising e-tickets with Ticketsource
- **Catherine** to produce 30 x paper tickets using the poster for design
- We discussed possibility of using third-party payment machine (eg 'Sum Up') for door sales, raffle; **Yvonne and Cheryl** to explore best option
- **Phil M** kindly manning the door/ ticket sales & checking
- **Rupert** has musicians booked for collaboration
- **Yvonne** to contact Sarah Dyott to extend hire of hall to 11pm for clearing up time
- **Sandra** to bring list of tasks for choirmembers to rehearsal. Concerns raised that some of the chairs may need wipe over/dry beforehand. Also with larger audience help needed to sell raffle tickets. As well as the kitchen clearing up after concert, clearing the hall etc
- **Sandra** has arranged wine and glasses hire.
- **Catherine** to purchase for tea and coffee and to organise this and tea towels
- **Yvonne** to purchase soft drinks and festive finger food and napkins
- **Cheryl** has purchased raffle tickets, **choirmembers** donations please! Raffle tickets also to be sold during the interval. The prizes will be clearly marked 1st Prize, 2nd Prize etc and situated on the stage; winning tickets will be attached to prizes for claimants to find at the end of the concert. **Cheryl** to email choirmembers to appeal for donations/ reminder.
- **Yvonne** to email choirmembers about decorating the hall- appealing for specific lanterns, lights etc
- **Rupert** to comper the concert
- Uniform black/ turquoise scarves, bring Xmas hats just in case!
- Parking- **choirmembers** to please park in Back Lane
- **Choirmembers** to arrive at XXXXX

Probus – Tuesday 17th December St Matthews Social club, Burntwood

- choir to arrive 2pm, singing 2.15 for around 45 mins
- plenty of free parking at the venue
- uniform- all black, Christmas hats, turquoise folders
- **Lynne** to bring keyboard, stand, wires, music stand, banner

- **Rupert** providing any introduction/ compering

Social evening Weds 18th December 7.45pm

- Informal tables for the evening
- Choirmembers to bring festive cakes, mince pies etc. Bring your mugs!
- Uniform- Christmas jumpers, hats...
- Evening to include 'thank you' to Anne, a quiz, and festive vibes...

4. 2025 Events:

- St Peters Church, Stonnall **Yvonne** to liaise re dates

5. Spread the Load- taking things forward for the choir

- We discussed the various tasks for committee members moving forward, wanting choirmembers to be aware of ways they can contribute and support.
- Anne's resignation has made us have a think and a re-shuffle to make sure our terrific choir can continue to run beautifully, have super concerts and raise funds for causes close to our hearts. We are trying to share tasks more, re-think about workloads.
- We need to recruit two committee members
- Yvonne has agreed to be Secretary but I am concerned as she is Treasurer. Within the committee we have agreed to share the Treasurer role as much as we can. But maybe someone who has an interest would take this on?
- We badly need an IT person to update the website, and maintain the email lists. Maybe a family member would be willing to help us?
- We could also do with someone who could give us a presence on social media- Facebook, Instagram
- If you are willing to get involved, we can be very flexible. You don't have to come to meetings too for the IT roles. We can also think about meeting/ attending virtually if anyone would like to be on the committee but has other pressures.
- And it is OK to step down from a role! This does not have to be life commitment! The choir are always so supportive in mucking in and helping each other and as women we are very resourceful! And we all have great skills, some hidden!
- I'm giving you all this to think about for our **AGM on 29th January**. You can talk to any of us about it; there are times for any of when we can offer a bit more and other times when we can't.

6. Charities

- **Lynne** to invite the new fundraising coordinator, Jo Smith, at Mind Burton & District to attend at start of our AGM to present check from our two concerts and annual monies raised.

7. Equipment & Admin

- Piano case- ongoing- **Lynne** waiting to hear from Repair Cafe
- Throat Microphone **C/F to N Year**
- Updated members list & copies for committee **Catherine**

8. AOB

- Keyholders for the Hall, **Yvonne** to update Sarah Dyott that she and **Lynne** are keyholders

DATES FOR YOUR DIARY

Saturday 7th December arrive 1.45 Lichfield City Station

Saturday 14th December arrive from 6pm Christmas Concert Thomas Spencer Hall

Tuesday 17th December arrive 2pm Probus, St Matthew's Social Club, Burntwood

Wednesday 18th December 7.45pm Social Evening

Wednesday 8th January 2025 First rehearsal of the New Year

Wednesday 29th January 2025 AGM/ cheque presentation before rehearsal

September 2025 – St Peter's Church, Stonnall TBA