**Kaleidoscope – Minutes of Committee Meeting held on 25th November 2021**

Present: Helen Klich, Yvonne Ward, Catherine Docherty, Anne Mapley, Josie Wilson, Rupert Feld

**COVID safety at Rehearsals**

We are happy with our measures at the moment and thank members who are supporting these measures.

Can we just remind everyone to wear a mask when moving around and take a Lateral Flow Test on a Wednesday if possible please.

**Anne M** to purchase some disposable masks for use at rehearsal and the Dec 15th event.

**Music**

Members have expressed appreciation of the Youtube recordings Rupert has done for ‘And the Reindeer Smiled’. **Rupert** will record some more pieces as time permits. These will be sent out as a link on email and **Anne** will load the links onto the website. Please note that as these are classed as ‘private’ on Youtube they cannot be found with a search.

Can we remind members to write their names in pencil on Christmas music before handing back in.

**Rupert** has plans for new music in the New Year – an arrangement of ‘Music spread thy voice around’ and ‘Heaven is a place on Earth’. He intends to re-affirm and finish ‘Skyfall’, ‘The Owl and the Pussycat’ and quite a few pieces we were getting to grips with before lockdown started.

We will review pieces we have in store, both at the hall and in Chris Dixon’s loft and in member’s possession in the New Year. Members may be asked to hand back music and sell what we don’t want to use again.

**Members**

**Helen** to update members list

Janette Walton has decided to take a break from choir to fulfil family commitments.

**Anne** will email some prospective members about trying out in the New Year

**Rehearsals**

Although we are still observing COVID safety measures on arrival at choir, we will aim to start rehearsals a bit earlier than we have been doing. Please arrive at the hall for 7.45 pm, to start a warm-up at 7.50 pm. We will continue to take a 10-minute break, but we will not introduce teas and coffees just yet so please continue to bring your own drinks.

**Family and Friends Evening – December 15th**

* Rehearsal of 08/12 will be where we will stand for the event – backs to stage. Microphone will be used.
* Members’ belongings to be left in the storage area (and probably warm-up there)
* The hall has a limit of 80 for Covid safety. This means there will be space for 3 guests for each member. **Catherine** will distribute free ‘tickets’ at the next couple of rehearsals and we ask members to return any that may not be used in time for others to use. **Catherine** will keep a list of those asking for more than 3 tickets and re-distribute on a first come, first served basis
* We ask members to arrive at 7.40, guests will be admitted from 8pm and singing will commence at

8. 15pm.Please let your guests know this timing so we have time to set out to support social distancing

* Guests will be asked to wear face masks when moving around the hall and hand sanitiser will be available on entry. Tables will be set out with 2 chairs on small tables and 2 at either end of the larger tables
* Thanks to all members for the great donations for the hampers.. We will ask a couple of members to circulate, selling raffle tickets, whilst maintaining a distance. **Josie** will call the raffle in the 2nd half. **Josie** will ask winners to collect the hampers as they exit the hall
* Mr and Mrs Colman have accepted our invitation as thanks to Mr Colman for auditing our accounts.
* **Anne M** will be asking for volunteers to help set out, set up for refreshments, sell raffle tickets, take drinks around during the interval and clear up in the hall and kitchen at the end. We intend to use cardboard cups to minimise washing up.
* Mince pies, biscuits etc will be set out on the tables. **Anne M** and volunteers will take trays of tea, coffee and squash around during the interval. Guests will be asked to remain seated, and a box will be put out for donations as they exit (**Yvonne**)
* Uniform will be our usual black and turquoise. Please feel free to add Christmas items.
* R**upert** will compere
* **Yvonne** has volunteered to put together a quiz. This will be on the tables for the interval and **Yvonne** will read out the answers at the end of the interval
* Donations will be invited for refreshments and these, plus any proceeds from the raffle, will be for the benefit of Lichfield Memory Café.

We would like to thank Jo Bull for quietly filing music and handing out folders for the concert.

**2022 Events**

* **Anne M** ismeeting with a Memory Café representative on 04/01/2022 as they are interested in a fund-raising concert next year
* **Anne M has** contacted Cait, who will be back in touch as she does intend to hold a concert in 2022 and invite us to sing

**Next meeting**

 Thursday January 27th, 7.30 pm at Anne M’s house

**DATES FOR YOUR DIARY**

**Wednesday December 15th – Friends and Family evening**

**Members arrival, 7.45 pm**

**Guests arrival, 8.00 pm,**

**Concert starts 8.15pm**

**Wednesday December 15th – Last meeting of 2021**

**Wednesday January 5th 2022 – 1st rehearsal of 2022**

**Wednesday February 2nd – AGM**