**Kaleidoscope – Minutes of Committee Meeting held on 28th October 2021**

Present: Helen Klich, Yvonne Ward, Catherine Docherty, Anne Mapley, Josie Wilson

Apologies : Rupert Feld

**COVID safety at Rehearsals**

We will try to ensure our chairs are sufficiently distanced and will continue to wipe them as we are aware that there are a lot of youngsters using the hall. We will continue to encourage mask wearing when moving around and will continue bringing our own drinks.

Thank you to all members who are supporting these measures, despite being more distanced making it more difficult to hear others.

**Fire Safety**

We would like to remind members of the numerous Fire Exits at the hall, which are well signed. The meeting point, if we do have to evacuate the hall, is the car park.

**Committee members** will familiarise themselves with the positions of any fire extinguishers around the hall.

**Anne M** to check whether there are any further fire safety requirements for us as hall users.

**Members**

**Anne M** will recover music from members no longer attending.

**Helen** will discuss with Jo Bull what archived music might be still stored in Chris Dixon’s loft.

We have had enquiries from some prospective members and they are hoping to join us over the next couple of weeks. Although we don’t ‘mingle’ so much during our short break we are sure they will be made welcome.

**Music**

Rupert is happy to be asked about notes, timing, or geography of pieces if you are unsure. Often members ask other members which can be distracting. Just ask Rupert – you are probably not the only one unsure!

**Anne M** has applied for licences for ‘The Carnival is Over’ and ‘Moon River’.

**Yvonne** will liaise with Jo Bull about which licences she filed in the cabinets when Librarian.

We are asking members to add their names in pencil to any Christmas music. When it is handed out next year it can then be given back to you.

Rupert has put some thought into his new arrangements with respect to pagination. So, although they are stapled in one corner, please rebind them so that it is easier for you to turn pages. We suggest this can be stapling down the left side, binding with masking tape or using a folder (either just punching or putting each page into plastic pockets). Please note that we would rather members do not use plastic pockets during a performance as they reflect.

**Helen** to establish a list of current repertoire with Rupert. We can then collect in any older music.

**Music Stand**

Rupert has now got a new music stand, which is proving successful.

**Future Events**

**Family and Friends Evening – December 15th**

* The hall has a limit of 80 for Covid safety. This means there will be space for 3 guests for each member. **Catherine** will distribute free ‘tickets’ and we will be asking members to return any that may not be used in time for others to use
* We hope to seat guests with tables, distanced or if together, in their bubbles
* We will have refreshments, but we will be asking members to help distribute these to seated guests. This should limit any ‘mingling’
* We will have a raffle. We will ask a couple of members to circulate, selling tickets, whilst maintaining a distance. Prizes (Christmas hampers) will be collected at the end of the evening, rather than when the raffle is called. Donations for Christmas hampers will be collected at rehearsal from 10th November. Please bring your contribution to rehearsal and **Josie** will collect them and make up hampers.
* **Anne M** to invite Mr and Mrs Colman as thanks to Mr Colman for auditing our accounts.
* Donations will be invited for refreshments and these, plus any proceeds from the raffle, will be for the benefit of Lichfield Memory Café. We adopted this as our charity at our last AGM (held January 2020) but have not had the opportunity to support it. We understand it re-started as soon as it could after lockdowns.

**2022 Events**

* If members are aware of any organisations who might be interested in organising a concert at which we perform please put them in touch with a Committee member
* **Anne M** to liaise with Kareen about the Memory Café, who may be interested in a fund-raising concert
* **Anne M** to contact Cait, who asked us to contribute to a concert she was hoping to hold in 2020 as this may be possible in the future

**AGM**

We agreed to hold the AGM at the beginning of rehearsal on February 2nd 2022 to cover the last 2 years.

**Next meeting**

 Thursday November 25th, 7.30 pm at Anne M’s house

**DATES FOR YOUR DIARY**

**Wednesday November 10th – Wednesday December 8th – Please bring hamper contributions to rehearsals**

**Wednesday December 15th – Friends and Family evening**

**Members arrival, 7.45 pm**

**Guests arrival, 8.00 pm**

**Wednesday December 15th – Last meeting of 2021**

**Wednesday January 5th 2022 – 1st rehearsal of 2022**

**Wednesday February 2nd – AGM**